

TO: Mayor Thacker; Town Council  
FR: Alex Sewell  
DATE: 3/9/17  
RE: Fire Station – Bricking Back & East Wall

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**Purpose:** This memorandum's purpose is to provide Council information on bricking the back and east wall of the planned fire station, and also requested information on fund balance reserves.

**Background:** The Town Council indicated at the 3/6/17 Town Council meeting that the back and east walls of the fire station should be bricked using fund balance reserves.

**Commentary:** To do this, the Town will need to use an estimated \$50,263.00 of fund balance reserves. Attached is a spreadsheet of the costs and where the Town stands on fund balance appropriations for FY 2016-17, as well as the fund balance breakdown from the FYE 2016 audited financial statements.

To accomplish this Town Council will need to approve attached General Fund and Fire Capital Project Budget Amendments. Also, the Council will need to authorize and direct the Town Manager to execute any relevant change orders, contract documents, and paperwork.

**Attachments/Enclosed:**

- Fund Balance Spreadsheet (Enclosed)
- Fund Balance Audit Breakdown
- Relevant Budget Amendments

**ATTACHMENT A  
MARCH 9, 2017 MINUTES**

**FY 16-17 FUND BALANCE ALLOCATION PRIOR TO 3/9/17 TOWN COUNCIL MEETING**

Unassigned Fund Balance at 6/30/2017    \$1,158,007

<b>Total</b>	<b>Amount Added</b>	<b>Subject</b>
\$338,904	\$338,904	\$111,000 Police Department Renovations \$40,000 - Fire Station Design/Build Contribution \$26,500 - Street Pickup \$25,000 - Convert street sweeper to dump truck \$6,400 - HWY 74 E Street lights (NOTE: decided in January not to do) \$55,004 - General Operations \$75,000 - Contingency (Note used \$14,000 for addit. PD renovation cost
\$344,469	\$5,565	"Welcome to Wadesboro" Signage
\$345,965	\$1,496	Remainder of Gas Pump Costs
\$358,365	\$12,400	Duke LED Streetlight Conversion Charge
\$365,285	\$6,930	Per Auditor - take gas pump charge out of current FY
\$400,822	\$35,527	Council adding options to fire station (brick on west wall, stone wainscoat on back, etc.)
\$412,822	\$12,000	Fire Station Cost Increase Associated with Phase 2 Environmental

**UNDER CONSIDERATION AT 3/9/17 TOWN COUNCIL MEETING**

<b>Total</b>	<b>Amount Added</b>	<b>Subject</b>
\$412,822	-	Current Per Above.
\$463,085	\$50,263	Bricking Back & East Wall of Fire Station

**TOWN OF WADESBORO, NORTH CAROLINA**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**June 30, 2016**

**Exhibit 3-1**

	General Fund	Total Non-major Governmental Funds	Total Governmental Funds
	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,664,959	\$ 21,937	\$ 1,686,896
Restricted cash and cash equivalents	363,869	-	363,869
Taxes receivable	320,537	-	320,537
Accounts receivable	101,574	-	101,574
Accrued interest receivable	361	-	361
Due from other governments	350,908	-	350,908
Inventories	39,492	-	39,492
Prepaid items	3,791	-	3,791
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL ASSETS</b>	<b>\$ 2,845,491</b>	<b>\$ 21,937</b>	<b>\$ 2,867,428</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>LIABILITIES</b>			
Accounts payable and accrued liabilities	\$ 18,451	\$ -	\$ 18,451
Due to other governments	122	-	122
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL LIABILITIES</b>	<b>18,573</b>	<b>-</b>	<b>18,573</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>332,557</b>	<b>-</b>	<b>332,557</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>FUND BALANCES</b>			
Nonspendable:			
Inventories	39,492	-	39,492
Prepaid items	3,791	-	3,791
Restricted:			
Stabilization by State statute	440,823	-	440,823
Streets - Powell Bill	363,869	-	363,869
Law enforcement	41,617	-	41,617
Rehabilitation	49,165	-	49,165
Economic and physical development	-	4,943	4,943
Capital outlay - park	-	16,994	16,994
Assigned:			
Fire department	58,693	-	58,693
Subsequent year's expenditures	338,904	-	338,904
Unassigned	1,158,007	-	1,158,007
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUND BALANCES</b>	<b>2,494,361</b>	<b>21,937</b>	<b>2,516,298</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b>\$ 2,845,491</b>	<b>\$ 21,937</b>	<b>\$ 2,867,428</b>
	<u>          </u>	<u>          </u>	<u>          </u>

The notes to the financial statements are an integral part of this statement.

	<b>Before</b>	<b>Now</b>
Original Brick Cost per Thousand	\$250	\$225
<b>East Sidewall</b>	5,730 brick	5.73 x \$25 reduction = \$143.25
	Original Cost	\$24,085
	New Cost	\$23,941.75
	Savings	
<b>Back Wall</b>	6,990 brick	6.99 x \$25 = \$174.75
	Original Cost	\$26,495
	New Cost	\$26,321.25
<b>Combined Previous Cost</b>	<b>\$50,580</b>	Total Brick Savings* = \$318
<b>Combined New Cost</b>	<b>\$50,263</b>	

\*Brick company may be able to reduce another \$25 per 1,000 which would save another \$318.